

Policy Implementation and Adoption

For the attention of all FAoS local governing bodies

Dated 06/10/2015

Purpose of document and attached items

To advise local governing bodies of a new academy policy (Data Protection) and procedures which should be used to implement it.

Action to be taken or agreed

- 1.) Local Governing Bodies to review the policy and procedures and make appropriate amendments to procedures to reflect their own schools context.
- 2.) Local Governing bodies to adopt the policy and updated procedures for use in their school.
- 3.) Local Governing Bodies to confirm to adoption of this policy and updated procedures.

Background

The board of Faringdon Academy of Schools having identified the policies which it must retain responsible for, has produced the attached policy and procedures for adoption by local governing bodies.

Although policies and procedures must be applied consistently across all of the academy's schools the board does recognise that implementation and procedural elements will require modification to reflect the individual context of each school within the MAT.

Approval and adoption of a policy

A local governing body once they have updated the procedural aspects of a policy to show how a policy will be implemented and who in their school should be contacted or will be responsible for implementation or specific actions must adopt the Data Protection Policy for use in their school.

Where a policy may be updated with school specific information it will be clearly marked.

Procedure followed:

Faringdon Academy of Schools Board approved the Data Protection Policy on 10/09/15

Oxfordshire County Council adopted the policy in 2015.

In 2015 the board was advised the policy was adopted.

(Confirmation of adoption should be sent to the person who has circulated this paper)